

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
AGENDA  
EXECUTIVE MEETING 6:00 P.M.  
REGULAR MEETING 6:30 P.M.  
OCTOBER 26, 2023  
BUTLER HIGH MEDIA CENTER**



**CALLED TO ORDER:**

**BY: \_\_\_\_\_, called the meeting to order at \_\_\_\_\_, and read the Open Meeting Statement, below:**

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco- Bloomingdale Representative



**MOTION TO ENTER CLOSED SESSION**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

BE IT RESOLVED, by the Butler Board of Education on this \_\_\_ day of \_\_\_\_\_, 2023 at \_\_\_ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on \_\_\_\_\_ at \_\_\_ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the meeting was called back to public session at \_\_\_ PM.

**ANNOUNCEMENT(S):**

**CORRESPONDENCE:**

**DISTRICT RECOGNITION:**

**STUDENT REPRESENTATIVES:**

- Busra Aydin and Vincent Marino



**PRESENTATIONS:**

- State of the District Report

**APPROVAL OF MINUTES:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:**

September 28, 2023 regular meeting minutes.  
 September 28, 2023 executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

**SUPERINTENDENT'S REPORT:**

- Good News and Progress in Our Schools**
- HIB Report - Approval of HIB Self Assessment Report:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning September 29, 2023 and ending October 26, 2023.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	2	0	1	1
RBS	1	0	0	1
ADS	0	0	0	0

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**ROLL CALL:**

A. Allison  
 J. Tacinelli  
 J. Tadros

A. Drucker  
 H. Oguss  
 C. Ziegler

J. Karpowich  
 K. Smith  
 M. Gogel



L. Grecco - Bloomingdale Representative

**COMMUNICATIONS:**

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - K. Smith
- b. NJ School Boards Delegate - M. Gogel
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):**

Public participation shall be governed by the following rules (Per District Policy #0167):

- 1. The Public participation period shall be for thirty minutes or fewer;
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
- 3. Each statement made by a participant shall be limited to three minutes' duration;
- 4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 5. All statements shall be directed to the presiding officer;
- 6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.



**PERSONNEL AND POLICY - J. Tacinelli, Chair**

Personnel Committee Meeting Report  
Policy Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions PP 10-24 through 16-24 as described below:**

- PP 10-24      Appointments\***
- PP 11-24      Approval of Home Instructors\***
- PP 12-24      Board Policy - First Reading\***
- PP 13-24      Approval of Adoption of Assistant Principal - Supervisor of Counseling, Intervention, and Assessments Job Description\***
- PP 14-24      Approval of Adoption of Subject Supervisor - Humanities Job Description\***
- PP 15-24      Approval of Adoption of Supervisor of Elementary Education Job Description\***
- PP 16-24      Approval of Adoption of Subject Supervisor - STEAM Job Description\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion PP 17-24 as described below:**

- PP 17-24      Appointments**

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

**RESOLUTIONS PP 10-24: APPOINTMENTS\***

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A:6-4 et seq., and P.L. 2018, c. 5 as applicable:



**PERSONNEL**

**A. Administrative/ Office Personnel**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

**B.. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Victoria Szabo	Approve Resignation	MA+60/15	\$90,434.00	BHS		12/31/2023	
Tracey Monsko	Approve Resignation	BA+20	\$79,926.00	BHS		12/31/2023	

**C. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Tommy Balistrieri	Approve	Substitute Custodian	\$15.00/hr.	DT	10/27/2023	06/30/2024	
Mikayla Gall	Approve	Substitute Teacher	\$100.00/day	DT	10/27/2023	06/30/2024	
Anna Latini	Approve	Substitute Teacher	\$100.00/day	DT	10/27/2023	06/30/2024	

**D. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Wrestling	Approve	Will Wenzel	Volunteer	Winter	-	-	11/21/2023	03/05/2024	
Winter Track	Approve	Laura Conkling	Assistant Coach	Winter	\$4,000.00	-	11/21/2023	03/05/2024	
Girls Track	Approve	Laura Conkling	Assistant Coach	Spring	\$4,000.00	-	03/01/2024	06/15/2024	
Wrestling	Approve	Jeff Churchill	Assistant Coach	Winter	\$4,000.00	-	11/21/2023	03/05/2024	
Winter Track	Approve	Mark Feinsinger	Volunteer	Winter	-	-	11/21/2023	03/05/2024	
Wrestling	Approve	Jason Luciani	Volunteer	Winter	-	-	11/21/2023	03/05/02024	
Winter Track	Rescind	Connor Walsh	Assistant Coach	Winter	\$4,000.00	-	03/01/2024	06/15/2024	
Boys	Rescind	Connor Walsh	Head Coach	Spring	\$4,500.00	-	03/01/2024	06/15/2024	



Track									
Boys Track	Approve	Mark Feinsinger	Head Coach	Spring	\$4,500.00	-	03/01/2024	06/15/2024	
Bulldog Hour	Approve	Beth Nash	Coordinator	2023-2024 SY	\$3,500.00	-	11/01/2023	05/31/2024	
Bulldog Hour	Approve	Kristy Ricker	Teacher	2023-2024 SY	\$1,100.00	-	11/01/2023	05/31/2024	
Bulldog Hour	Approve	Kathleen Price	Teacher	2023-2024 SY	\$2,200.00	-	11/01/2023	05/31/2024	
Bulldog Hour	Approve	Kathryn LeBlanc	Teacher	2023-2024 SY	\$2,200.00	-	11/01/2023	05/31/2024	
Bulldog Hour	Approve	Holly Corsaro	Teacher	2023-2024 SY	\$2,200.00	-	11/01/2023	05/31/2024	
Bulldog Hour	Approve	Dan Arabia	Teacher	2023-2024 SY	\$2,200.00	-	11/01/2023	05/31/2024	

**E. Student Interns/Teacher**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion

**F. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Andrew Thomas	Approve	IT Tech Help	\$16.25 / hr.	DT	10/05/2023	06/30/2024	
#4484	Approve	Secretary	\$50,184.00	BHS	09/21/2023	12/15/2023	Employee is requesting FMLA and will be using sick days for the medical leave.
Barbi Gnecco	Approve	Secretary	\$3,500.00	BHS	09/21/2023	02/01/2024	Assistance in the Student Services Office
#5407	Approve	Paraprofessional	\$20,943.00	DT	11/03/2023	01/08/2025	Employee will use remaining sick and personal days until 11/22/2023. FMLA and NJLA leave will start concurrently on 11/23/2023. Employee will return on 01/08/2025.

**G. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Sharon Longinetti	Approve	Homecoming Dance Chaperone	\$20.00 / hr.	BHS	09/30/2023	09/30/2023	



RESOLUTION PP 11-24: APPROVAL OF HOME INSTRUCTORS\*

**RESOLVED**, the Board of Education approves all certified teaching staff in the Butler School District as providers of Home Instruction for the 2023-2024 school year, \$50.00 per hour.

RESOLUTION PP 12-24: BOARD POLICY - FIRST READING\*

<b>POLICY #</b>	<b>TITLE</b>
Policy 0144	Board Member Orientation and Training (Revised)
Policy 1524	School Leadership Councils (Abolished)
Policy 1642.01	Sick Leave (New)
Regulation 1642.01	Sick Leave (New)
Policy 2419	School Threat Assessment Teams (M) (New)
Regulation 2419	School Threat Assessment Teams (M) (New)
Policy 2520	Instructional Supplies (M) (Revised)
Regulation 2520	Instructional Supplies (M) (Revised)
Policy 3161	Examination for Cause (Revised)
Policy 3432	Sick Leave (Abolished)
Regulation 3432	Sick Leave (Abolished)
Policy 4161	Examination for Cause (Revised)
Policy 3217	Use of Corporal Punishment (Revised)
Policy 4217	Use of Corporal Punishment (New)
Policy 3212	Attendance (M) (Revised)
Regulation 3212	Attendance (M) (Revised)
Policy 4212	Attendance (M) (Revised)
Regulation 4212	Attendance (M) (Revised)
Policy 3324	Right of Privacy (Revised)





Policy 4324	Right of Privacy (Revised)
Policy 4432	Sick Leave (Abolished)
Regulation 4432	Sick Leave (Abolished)
Policy 5305	Health Services Personnel (M) (Revised)
Policy 5308	Student Health Records (M) (Revised)
Regulation 5308	Student Health Records (M) (Revised)
Policy 5310	Health Services (M) (Revised)
Regulation 5310	Health Services (M) (Revised)
Policy 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
Regulation 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
Policy 5460.02	Bridge Year Pilot Program (Abolished)
Regulation 5460.02	Bridge Year Pilot Program (Abolished)
Policy 6112	Reimbursement of Federal and other Grant Expenditures (M) (Revised)
Regulation 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)
Policy 6115.04	Federal Funds - Duplication of Benefits (M) (New)
Policy 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
Policy 7440	School District Security (M) (Revised)
Policy 8500	Food Services (M) (Revised)
Policy 8540	School Nutrition Programs (Abolished)
Policy 8550	Meal Charges/Outstanding Food Services Bill (Abolished)
Policy 9100	Public Relations (Abolished)
Regulation 9100	Public Relations (Abolished)





	Action					Effective	Terminated	

C. Student Interns

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Gwyneth Crispino	Approve	ADS	WPU Student Teacher	Kindergarten	01/25/2024	12/13/2024	

D. Non-Instructional

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

E. Extra Duty Pay

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

F. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair**

**Committee Meeting Report**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 23-24 through CIS 28-24, as described below:**

- CIS 23-24 Approval of Homebound/Bedside Instruction for the 2023-2024 SY\***
- CIS 24-24 Health and Safety Evaluation of School Buildings Statement of Assurance for the 2023-2024 SY\***
- CIS 25-24 Approval of School Safety and Security Plan Review Statement of Assurance\***
- CIS 26-24 Adoption of School Calendar for the 2024-2025 School Year\***
- CIS 27-24 Approval of Field Trips\***
- CIS 28-24 Approval of Fundraisers\***

**Discussion:**



**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 29-24 through CIS 31-24, as described below:**

**CIS 29-24 Approval of Homebound/Bedside Instruction for the 2023-2024 SY**

**CIS 30-24 Approval of Field Trips**

**CIS 31-24 Approval of Professional Days**

**Discussion:**

**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

**RESOLUTION CIS 23-24: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION\***

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#94148/Butler	12	09/25/2023	10	11/6/2023
#77070/Butler	12	09/25/2023	10	11/1/2023

**RESOLUTION CIS 24-24: HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS STATEMENT OF ASSURANCE FOR THE 2023-2024 SY\***

**RESOLVED**, the Board of Education approves the submission of the Health and Safety Evaluation of School Buildings Statement of Assurance for the 2023-2024 SY.



RESOLUTION CIS 25-24: APPROVAL OF SCHOOL SAFETY AND SECURITY PLAN REVIEW STATEMENT OF ASSURANCE\*

**RESOLVED**, the Board of Education approves the submission of the School Safety and Security Plan Review Statement of Assurance.

RESOLUTION CIS 26-24: ADOPTION OF SCHOOL CALENDAR FOR THE 2024-2025 SCHOOL YEAR\*

**RESOLVED**, the Board of Education approves the proposed calendar for the 2024-2025 school year.

RESOLUTION CIS 27-24: APPROVAL OF FIELD TRIPS\*

**RESOLVED**, the Board of Education approves the following field trips for the 2023-2024 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
10/31/2023	BHS	Metlife Stadium: Jets Sports Business Day for DECA	Lisa Chestnutt Amanda Konopinski Derek Hall Patrick Keane	\$100.00 per student

RESOLUTION CIS 28-24: APPROVAL OF FUNDRAISERS\*

**RESOLVED**, the Board of Education approves the following fundraisers and activities:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser
Drama Club	11/04/2023	Outsiders Movie Night	Raising funds to support this years productions
Prom Committee	11/07/2023 - 11/21/2023	Holiday Gift Fundraiser	Raising funds to offset the costs of Prom Bids
National Honor Society	10/29/2023	NHS Presents: Fright Night	Raising funds for NHS Scholarships and to prepare for the Thanksgiving Food Drive.
Marching Band	11/01/2023 - 11/16/2023	Pee Jay's Fresh Fruit Sale	Raising funds to offset trip costs.

RESOLUTION CIS 29-24: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:



Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#95791/Butler	7	10/18/23	10	10/26/23

RESOLUTION CIS 30-24: APPROVAL OF FIELD TRIPS

**RESOLVED**, the Board of Education approves the following field trips for the 2023-2024 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
11/12/2023	RBS	FIRST Lego Robotics Practice Scrimmages	Elisabeth Krauze	\$0.00
11/18/2023	RBS	FIRST Lego Robotics Competition	Elisabeth Krauze	\$20.00 per student
01/13/2024	RBS	Future City Competition at Rutgers Piscataway Campus	Elisabeth Krauze	\$0.00
02/09/2024	RBS	Jr. Model UN Conference at Drew University	Elisabeth Krauze	\$42.85 per student
11/08/2023	ADS	Butler Public Library	Kelly Dougherty	\$0.00

RESOLUTION CIS 31-24: APPROVAL OF PROFESSIONAL DAYS

**RESOLVED**, the Board of Education approves the following professional days for the 2023-2024 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
02/21/2024 - 02/24/2024	NJ Music Education Association	Stuck in the Middle / Lyn Lowndes, Anthony Lanzerotti, Chris DeWilde	\$650.00	Lyn Lowndes
11/20/2023 - 11/22/2023	Saluting America's Band Directors	Band Director's Marching Band	\$200.00	Lyn Lowndes
01/12/2024	NJAB	NJAB Director Meeting	\$23.10	Lyn Lowndes
10/30/2023	WPUNJ Arts Educators	Arts Teachers Professional Development Retreat	\$0.00	Lyn Lowndes
10/30/2023	William Paterson University	Making Arts Education Accessible with the Domain Approach Featuring Alice Hammel	\$9.00	Andrea Paddock



02/26/2024 - 02/27/2024	Westin Princeton at Forrestal Village	2024 Shape NJ Annual Convention	\$542.50	Dan Clark
12/01/2023	Stonybrook School - Kinnelon	Co-Host PE Jam	\$0.00	Dan Clark
12/04/2023	NJ Association of School Librarians	NJASL Fall Conference	\$150.00	Desiree Ventrella

**FINANCE - C. Ziegler, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 33-24 through FIN 40-24, as described below:**

- FIN 33-24 Bills and Claims and Payroll Report\***
- FIN 34-24 Open Purchase Order Reports\***
- FIN 35-24 Transfers\***
- FIN 36-24 Reports of the Secretary and Treasurer\***
- FIN 37-24 Disposal of Equipment\***
- FIN 38-24 Public Agency Compliance Officer\***
- FIN 39-24 Approval of Form and Sale of School Bonds\***
- FIN 40-24 Approval of Contract with LearnWell Education\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |
- L. Grecco - Bloomingdale Representative

**RESOLUTION FIN 33-24: BILLS AND CLAIMS AND PAYROLL REPORT\***

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,173,973.62** and further move that the following bills drawn on the current account in the total amount of **\$321,146.07** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

**RESOLUTION FIN 34-24: OPEN PURCHASE ORDER REPORTS\***

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$100,055.90**.



RESOLUTION FIN 35-24: TRANSFERS\*

**RESOLVED**, the Board of Education approves transfers for the month of **September 30, 2023** as presented and on file in the Board Office.

RESOLUTION FIN 36-24: REPORTS OF THE SECRETARY AND TREASURER\*

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **September 30, 2023** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 37-24: DISPOSAL OF EQUIPMENT\*

**RESOLVED**, the Board of Education approves the equipment on the attached list for disposal in a manner in the best interest of the Board of Education.

Asset	Item Description / Serial Number	Location	Reason	Date Purchased	Value
00462	Maico MA 39 Audiometer	BHS Nurse’s Office	Obsolete	Unknown	\$0.00

RESOLUTION FIN 38-24: PUBLIC AGENCY COMPLIANCE OFFICER\*

**RESOLVED**, the Board of Education approves the appointment of Pamela Vargas as the **Public Agency Compliance Officer** (P.A.C.O) (The P.A.C.O. is the liaison official for matters concerning P.L. 1975, C. 127 (NJAC 17:27), Mandatory Affirmative Action Language Procurement, Professional and Service Contracts.

RESOLUTION FIN 39-24: APPROVAL OF FORM AND SALE OF SCHOOL BONDS\*

**RESOLVED**, the Board of Education approves the form and sale of school bonds in the amount of \$14, 228,495.00 per the result of the Special School Election held on September 26, 2023 per attached document.

RESOLUTION FIN 40-24: APPROVAL OF CONTRACT WITH LEARNWELL EDUCATION\*

**RESOLVED**, the Board of Education approves a contract with LearnWell Education to provide home instruction for the 2023-2024 school year, \$57.75 per hour, plus an additional 33% service fee.





**OPERATIONS - C. Ziegler, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions OPS 13-24 through OPS 15-24, as described below:**

- OPS 13-24 HS/District Facility Use Requests\***
- OPS 14-24 School Bus Emergency Evacuation Drill Report\***
- OPS 15-24 Comprehensive Maintenance Plan and M-1 Form\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions OPS 16-24 through OPS 17-24, as described below:**

- OPS 16-24 Elementary Facility Use Requests**
- OPS 17-24 School Bus Emergency Evacuation Drill Report**

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

**RESOLUTION OPS 13-24: HS/DISTRICT FACILITY USE REQUESTS\***

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2023-2024** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
11/4/2023	BHS Drama	Outsiders Movie	BHS	SY 23/24	\$0.00



	Club	Night	Auditorium 5:00 p.m - 10:00 p.m.	-A1(15)	
11/7/2023	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Liam Canning will inform students about Personal Training	During class hours for Grades 11th and 12th	SY 23/24 -A1(17)	\$0.00
10/28/2023	Butler United Methodist Church	Use of the BHS parking lot for overflow parking during the church conference.	BHS Parking Lots 7:00 a.m - 2:00 p.m.	SY 23/24 -E1(6)	\$0.00
10/29/2023	BHS - National Honor Society	Fright Night Movie and Pumpkin decorating	BHS Courtyard and Auditorium 3:00 p.m. - 7:30 p.m.	SY 23/24 -A1(18)	\$0.00
10/7/2023 11/4/2023 12/2/2023 3/9/2024 5/4/2024 6/1/2024	BHS Collegeboard SAT Testing	SAT Testing for grades 10th, 11th, and 12th	BHS Classrooms 6:30 a.m - 1:30 p.m.	SY 23/24 -A1(19)	\$0.00

**RESOLUTION OPS 14-24: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT\***

**RESOLVED**, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2023-2024 school year:

School	Location of Drill	Route #'s	Drill Supervisor
Butler High School	BHS Front of School	BHS Route #5	Mr. Fitzgerald

**RESOLUTION OPS 15-23: COMPREHENSIVE MAINTENANCE PLAN AND M-1 FORM\***

**RESOLVED**, the Board of Education approves the District’s Comprehensive Maintenance Plan and M-1 form dated October 30, 2023 as per attached copy.



RESOLUTION OPS 16-24: ELEMENTARY FACILITY USE REQUESTS

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2023-2024** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
11/7/2023 11/14/2023 11/21/2023 11/28/2023 12/5/2023	RBS Culture and Climate  Butler Municipal Alliance	Student Yoga	RBS All Purpose Room  3:00 p.m. - 4:00 p.m.	SY 23/24 -A1(16)	\$0.00
12/8/2023 12/9/2023	Butler PTA	PTA - Holiday Shop	ADS Art Room Kindergarten Room  Setup 12/8/2023 2:45 p.m. - 9:00 p.m  Holiday Shop Day 9:00 a.m. - 2:00 p.m.	SY 23/24 -B1(33)	\$0.00
1/5/2024 2/23/2024 5/13/2024	Butler / Bloomingdale Girl Scouts	Cookie Rally  World Thinking Day  Luau	RBS All Purpose Room  4:30 p.m. - 9:00 p.m.	SY 23/24 -B1(34)	\$0.00

RESOLUTION OPS 17-24: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**RESOLVED**, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2023-2024 school year:

School	Location of Drill	Route #'s	Drill Supervisor
Aaron Decker School	School Parking Lot	ADS Pre-School Vans Bus #13 Bus #14	Mr. Manco Preschool Teachers and Staff

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**



**PUBLIC PARTICIPATION #2:**

**FOR THE GOOD OF THE ORDER:**

**ADJOURNMENT:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at \_\_\_\_\_p.m.